

**Walpole Housing Authority
Regular Meeting
January 8, 2024**

The meeting was held in the Community Room, 8 Diamond Pond Terrace, and was called to order by Chairperson Judith Conroy at 6:05 pm.

PRESENT: Judith Conroy
Thomas White

Brian Lebel

ABSENT: James L. Delaney
Peter Betro

ALSO PRESENT: Monique Bergeron, Executive Director/Secretary Ex-officio

The Minutes of the November 15, 2023 Special Meeting were reviewed.

- **Motion:** By Brian Lebel to approve the Minutes of the November 15, 2023 Special Meeting.
- **Seconded:** By Thomas White.
- **Voted: 3-0-0:** To approve the Minutes of the August 07, 2023 Annual/Regular Meeting.

The Minutes of the December 4, 2023 Regular Meeting were reviewed.

- **Motion:** By Brian Lebel to approve the Minutes of the November 15, 2023 Special Meeting.
- **Seconded:** By Thomas White.
- **Voted: 3-0-0:** To approve the Minutes of the December 4, 2023 Regular Meeting.

Treasurer's Report November 2023

Upon a motion duly made by Bria Lebel and seconded by Thomas White, it was unanimously,

- **Voted: 3-0-0** To approve the November 2023 Treasurer's Report as presented.

Bills for Payment

Upon a motion duly made by Brian Lebel and seconded by Tom White, it was unanimously,

- **Voted: 3-0-0:** To approve the attached list of bills for payment from 12/5/2023 through 1/5/2024

New Business

Revote for FY 2024 Budget – reduction to Administrative Salaries for Executive Director salary, increase to Travel & Training for conferences and increase to Insurance for State Property Insurance.

400-01

- **Motion:** By Brian Lebel to approve the Budget Revision for 400-01.
- **Seconded:** By Thomas White.
- **Voted: 3-0-0:** To approve the Budget Revision for 400-01.

689-1

- **Motion:** By Tom White to approve the Budget Revision for 689-1.
- **Seconded:** By Brian Lebel.
- **Voted: 3-0-0:** To approve the Budget Revision for 689-1.

MRVP

- **Motion:** By Tom White to approve the Budget Revision for MRVP.
- **Seconded:** By Brian Lebel.

- **Voted: 3-0-0:** To approve the Budget Revision for MRVP.

Personnel Policy – Draft

- Refer to attorney for review

Director's Report

Executive Director presented December/January Director's Report.

Other Business

Judith Conroy made a motion to change the monthly meeting to the first Tuesday of every month.

- **Seconded:** By Brian Lebel.
- **Voted: 3-0-0:** To approve the monthly board meetings to the first Tuesday of every month.

There being no further items to discuss, the following was brought forward:

- **Motion:** To adjourn made by Brian Lebel.
- **Seconded:** Thomas White.
- **Voted: 3-0-0:** To adjourn.